Purpose:
This packet will provide the information necessary to determine student eligibility for attendance at Middle College High School of Social Justice.

In order to be eligible for referral to MCHS, students must first meet the following minimum requirements:
1. Student has completed a minimum credit requirements: 10th grade – 5 credits, 11th grade – 10 credits, 12th grade – 16 credits
2. Must be currently enrolled in SPS or live within Seattle city limits

Document Requirements:
Students currently attending a Seattle Public School (SPS) and living within the boundaries of SPS must complete the following:
1. Completed referral packet
2. Current transcripts
3. IEP or 504, if relevant
4. Attendance Records
5. Discipline Records

For students who live within SPS boundaries, but not currently enrolled at a Seattle Public School, OR out of district transfers must enroll online at: http://www.seattleschools.org/admissions/registration.

Main Contact: Kattie Jones, Administrative Secretary: kcjones@seattleschools.org

Referral Process:
1. Referrals must be mailed, submitted in person to the MCHS office located at 520 NE Ravenna Blvd, Seattle, WA 98115 or emailed to kcjones@seattleschools.org
2. Packets will be assessed by MCHS Prospective Student Review Committee. Incomplete packets may not be considered. Your packet will be considered complete when we receive all documentation listed above.
3. Student must attend an orientation meeting for interview and review of program

Once we review your paperwork the next steps will be:

<table>
<thead>
<tr>
<th>- 1 Hour Orientation</th>
<th>- Transfer of Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Overview of John Marshall program</td>
<td>- Registrar will transfer student from current school, if necessary</td>
</tr>
<tr>
<td>- Interview with Principal and staff member</td>
<td></td>
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<tr>
<td></td>
<td></td>
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<tr>
<td>- Intake review</td>
<td>- Student will begin</td>
</tr>
<tr>
<td></td>
<td>- Student’s first day will be at the beginning of the quarter</td>
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<tr>
<td></td>
<td>- Student will receive schedule on first day</td>
</tr>
<tr>
<td>- Staff will review interview notes to determine eligibility</td>
<td></td>
</tr>
<tr>
<td>- Staff will call student family to notify acceptance or suggest other programs</td>
<td></td>
</tr>
</tbody>
</table>
GENERAL INFORMATION

Student name: ________________________________________ Current High School: _____________________________

Current Grade: _____________   Gender: M/F/Other   Date of birth: ____/____/____  Ethnicity: __________________________

Student ID: __________________________________  Counselor Name: _________________________________________

Student email: ______________________________________  Student cell phone: ________________________________

Home address:  _______________________________________________________________________________________

Parent/guardian name: ________________________________________ Home phone: ____________________________

Work phone: ___________________________  Cell phone: ___________________________

Parent/guardian name: ________________________________________ Home phone: ____________________________

Work phone: ___________________________  Cell phone: ___________________________

Parent email: _____________________________________ Alternative parent email: ______________________________

Is English your primary language?  Yes      No        If not, what is your primary language? _________________________

Circle all that apply:     IEP  504  ELL  N/A

STUDENT QUESTIONS

1. How did you find out about Middle College High School? (circle all that apply)

   - Counselor
   - School Announcement
   - Teacher
   - Parent/Guardian
   - Friend

   Sibling, current/past student or other relative attended MCHS - Name: ____________________________ Other: ____________________________

2. Do you have any health or medical concerns? If so, explain.

   _____________________________________________________________________________________________________
   _____________________________________________________________________________________________________
   _____________________________________________________________________________________________________

3. Are you currently working? If so, where and what are your hours? ____________________________________________
   _____________________________________________________________________________________________________
   _____________________________________________________________________________________________________

Student Name (Please Print): _____________________________________________________________________________

Student Signature: _____________________________________________________________________________________

If under 18:

Parent/Guardian Name (Please Print): _____________________________________________________________________

Parent/Guardian Signature: ______________________________________________________________________________

Revised 3.1.21
Middle College High School
School of Social Justice

HANDWRITTEN RESPONSES

Student Name: ____________________________________ Current School: ________________________

Directions: Please handwrite your responses to the following questions using the space provided below.

Why do you want to be a part of the Middle College High School community? What positive qualities will you bring to our community?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

Explain your successes with school.
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

Explain your challenges with school.
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

What are your plans after high school?
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

Revised 3.1.21